

Executive Committee Meeting Minutes Feb 2024

Meeting Date	26 February 2024		
Meeting Time	10.30am – 12.00 noon		
Location/venue	Meeting Room 5 Mead Hall, Flinders Street Baptist Church, 65 Flinders Street Adelaide.		
Chair	Peter Frick – in the absence of the President		
Committee Attendees	Michael Evans (Dr), Barry Grear AO, Roger Donnelly, Eileen Pritchard, Keren Wicks (Dr), Lindsay Oxlad, Charles Tucker, Dianne Baron, Don Campbell (Zoom).		
Observer	Peter Baker (Zoom), Ray Hickman (Zoom)		
Item	Topic	Discussion	Action/Outcome
1.1	Acknowledgement of Country	Peter Frick Chaired the meeting in the absence of James Vandenberg President The Chair opened the meeting with an Acknowledgement of Country.	Nil
1.2	Apologies Introduction to guests and those on Zoom.	Apologies were received from James Vandenberg, Ian Beckingham, Jim Rhodes and Peter Fleming. The Chair introduced the guest attendees (observers) and Don Campbell who joined the meeting via Zoom.	Nil
1.3	Confirmation of Minutes, Committee Meeting 27 November 2023	Motion to accept Dianne Baron Seconded: Michael Evans: Carried	Provide approved Minutes, of the Committee Meeting 27 November 2023 to Peter Frick for posting on the website. Action: Secretary.
1.4	Action Items	The Chair noted that all actions from the 27 November 2023 Meeting were completed.	Nil
1.5	Confirmation of Minutes General Meeting 27 November 2023	Motion to accept Dianne Baron Seconded: Charles Tucker: Carried	Provide approved Minutes, of the General Meeting 27 November 2023 to Peter Frick for posting on the website. Action: Secretary
2.	Standing Agenda Items		
2.1	Disclosure of Interest	Members indicated NIL Conflict of Interest.	Nil
2.2	Correspondence	The Chair confirmed that the Letters to and responses from the Treasurer and Super SA, the 2024/25 Pre-Budget Submission and the Retirement	Correspondence and submissions to be an



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		<p>Phase of Superannuation Submission had been circulated to members and these documents are available of the website.</p> <p>The Chair advised that a copy of the WASFR Pre-budge Submission had been received and that the WASFR President indicated some dissatisfaction with the PS Superannuants submission. This was Noted.</p>	<p>Agenda Item on 25 March 2024. Action: Secretary</p>																											
2.3	Treasurer's Report	<p>The Treasurer advised that the Financial Report had been circulated and that the Adjustment to Honorarium Payments had been resolved. Motion to Accept the December 2023 / January 2024 Financial Report, Michale Evans. Seconded Don Campbell: Carried</p> <p>Requests for reimbursement of expenditure/payment of accounts.</p> <table border="1"> <thead> <tr> <th>Claimant</th> <th>Product</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Ariel</td> <td>Newsletter Printing</td> <td>\$1475.00</td> </tr> <tr> <td>Australia Post</td> <td>Reply Paid</td> <td>\$122.00</td> </tr> <tr> <td>Ariel (2)</td> <td></td> <td>\$25.00</td> </tr> <tr> <td>PO Box</td> <td>Ferntree Gully Vic</td> <td>\$174.00</td> </tr> <tr> <td>Hosting bay</td> <td>Disc Space</td> <td>\$36.00</td> </tr> <tr> <td>Video Software</td> <td></td> <td>\$116.29</td> </tr> <tr> <td>USB Hub</td> <td></td> <td>\$31.00</td> </tr> <tr> <td>Funeral Tribute</td> <td>Geoff Henkel</td> <td>\$104.95</td> </tr> </tbody> </table> <p>Motion to accept, Michael Evans. Seconded Don Campell: Carried</p>	Claimant	Product	Amount	Ariel	Newsletter Printing	\$1475.00	Australia Post	Reply Paid	\$122.00	Ariel (2)		\$25.00	PO Box	Ferntree Gully Vic	\$174.00	Hosting bay	Disc Space	\$36.00	Video Software		\$116.29	USB Hub		\$31.00	Funeral Tribute	Geoff Henkel	\$104.95	<p>Nil.</p>
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2.4	Membership Officers Report	<p>Motion to accept, Don Campbell. Seconded Charles Tucker: Carried</p>	<p>Nil.</p>																											
2.5	Guest Speaker Coordinator's Report	<p>In Ian Beckingham's absence the following suggestions for future Guest Speakers were put forward for consideration and contact. The Police Credit Union SAPOL – Scam watch CEO COTA Any other Cyber Security type presentation.</p>	<p>The suggested Guest Speaker information to be collated. Action: Secretary</p>																											
2.6	Communications Report	<p>Motion to accept Peter Frick. Seconded Lindsay Oxlad: Carried</p>	<p>Nil.</p>																											



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		The Secretary thanked Peter Frick for the development and management of the February Superannuant and that there had been a significant improvement in the number of newsletters returned to sender due to his and Don Campbell's management of membership data base.																													
2.7	Victorian Sub-committee Report	Noted as per the February Edition of the Superannuant.	Nil.																												
3.	Business Arising																														
3.1	Annual General Meeting	<p>The Nominations for the 2024 Executive Committee were discussed and the impact of a proposed Operational Strategy should there be no nominations for the roles of President and/or Secretary considered.</p> <p>To meet the operational obligations of the Association as per the Constitutional requirements it was decided that the following nominations would be put forward for consideration and approval of members at the AGM.</p> <p>Members Seeking Election/Re-Election at AGM 2024.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Position Nominating For</th> </tr> </thead> <tbody> <tr> <td>Michael Evans</td> <td>President</td> </tr> <tr> <td>-</td> <td>Vice President</td> </tr> <tr> <td>Barry Grear</td> <td>Secretary</td> </tr> <tr> <td>Michael Evans</td> <td>Treasurer</td> </tr> <tr> <td>-</td> <td>Assistant Secretary</td> </tr> <tr> <td>Don Campbell</td> <td>Membership Officer</td> </tr> <tr> <td>Ian Beckingham</td> <td>Guest Speaker Coordinator</td> </tr> <tr> <td>Peter Frick</td> <td>Communications Manager Committee Member</td> </tr> <tr> <td>Lindsay Oxlad</td> <td>Committee Member</td> </tr> <tr> <td>Keren Wicks</td> <td>Committee Member</td> </tr> <tr> <td>Jim Rhodes</td> <td>Committee Member</td> </tr> <tr> <td>Ray Hickman</td> <td>Committee Member</td> </tr> <tr> <td>Eileen Pritchard</td> <td>Observer</td> </tr> </tbody> </table> <p>The nomination for President is conditional on the understanding that the President will delegate as outlined within the proposed operational strategy and that subject matter expertise will be called upon as required and to provide an interface with CSC.</p>	Name	Position Nominating For	Michael Evans	President	-	Vice President	Barry Grear	Secretary	Michael Evans	Treasurer	-	Assistant Secretary	Don Campbell	Membership Officer	Ian Beckingham	Guest Speaker Coordinator	Peter Frick	Communications Manager Committee Member	Lindsay Oxlad	Committee Member	Keren Wicks	Committee Member	Jim Rhodes	Committee Member	Ray Hickman	Committee Member	Eileen Pritchard	Observer	
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		<p>The Treasurer confirmed that he will propose the implementation of a Voluntary Membership Levy of \$15.00 as outlined within the February Superannuant at the AGM. Feedback from members thus far on this proposal indicates general acceptance, with may members already accepting and paying this levy.</p> <p>The AGM Agenda and running sheet were confirmed in readiness for the meeting in the afternoon, with changes to the slide deck to be undertaken during the break to represent the nominations outlined above.</p> <p>It was agreed that the Constitutional Review be considered at the March Meeting.</p>	
4.	Any Other Business		
4.1		<p>The Chair thanked the outgoing Committee Members for their time and contributions, these members include:</p> <ul style="list-style-type: none">• James Vandenberg President• Dianne Baron Secretary• Charles Tucker Member• Roger Donnelly Member• Peter Fleming Member <p>The Secretary tabled an approach from Super SA to discuss incoming changes to Commonwealth payment processes.</p> <p>The Secretary raised the need to advertise an Association Phone Number on the web and in communications. It was decided that Peter Frick's number will be listed in the interim.</p> <p>The need to recognise large donations was considered with thank you emails or cards to be activated.</p>	<p>Meeting to be arranged with Super SA and Micheal Evans, Lindsay Oxlad and possibly Ray Hickman. Action: Secretary</p> <p>The option of purchasing a mobile or mobile type service for the Association to be investigated. Action: Peter Frick and Peter Baker.</p> <p>Don Campbell to provide Lindsay Oxlad with member details that require cards to be sent.</p>



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		It was proposed that the development/drafting of any Association submissions are to include Richard Clough Victoria. Noted.	Lindsay to facilitate the thank you card processes. Action: Lindsay Oxlad and Don Campbell.
5.	Next Meeting		
5.1	25 March 2024 @ 10.30am	Agenda Items to include: 1. Responses from the Treasurer and Super SA 2. Constitutional Review 3. Action Plan Phone Survey Outcome 4. Frequency of Committee Meetings	

Meeting closed at 11.30am.

Attachments

Membership Officer Report

Thank you for your support in encouraging a wider membership base. I believe this is our future.

This includes the Commonwealth Superannuation Corporation engagement, looking to both current employees and retirees.

There are some potential committee members to be found in the Phone Survey results, which should be pursued in 2024.

Below are some suggestions for future Superannuant editions, which would not fit in the February edition, for your endorsement.

Communications

As discussed previously I believe communication with our members is very important. I pledge to acknowledge all correspondence to me as Membership Officer.

Use of emails is my most efficient method of communication, so please supply me with your email address if available – or if a family member agrees to share their email address for official PS Superannuant Association communications with you.

To summarise communications,



All payments received by me as PS Superannuants Membership Officer – whether for new memberships, annual renewals, donations or voluntary levies will receive an email* acknowledgement.

All membership communications, including changes to contact details, will receive an acknowledgement by email*.

If you don't have a personal email address, but you can supply an email address of a person you trust to pass on PS Superannuants information sent to that address, we will supply the addressee with instructions to access the Member's Portal. (This person may be a carer, family member, or perhaps someone who helps you with your finances, etc.)

*If you do not have access to any email address, I will post out an acknowledgement of your payment or contact details advice. Yes, I will post the letter whether you supply a stamped self-addressed envelope or not.

Communicating with Members remains a high priority.

Who can Join PS Superannuants?

Use this link to join up a new member or renew a membership.

<https://www.pssuperannuants.org.au/how-to-join/>

The more members we have, the more influence PS Superannuants has to support your Superannuation. This includes Partner Memberships for spouses. If you are able, please consider your Partner joining as a member.

Perhaps your son or daughter is eligible to join PS Superannuants, or a current or former colleague. Refer to the "How to Join" above or ask them to send their details to me at apssuper1927@gmail.com and I can contact them with the appropriate information.

Current Public Sector employees welcome

Do you know of anyone who is currently employed in any one of your State or Commonwealth public services? Membership of PS Superannuants is encouraged for all, both working and retired public sector superannuants. Let others who may be eligible to join us learn about the benefits of our organization. The greater our membership, the stronger we are.

Membership - Life or Annual?

PS Superannuant's constitution provides for Life Members and Annually renewable membership. One combination (of many options) I have seen is for the Member to be a Lifer and the Spouse to be an Annual Partner Member. Our existing constitution allows for the Spouse to become a Lifer upon the passing of the member – so long as you notify the Association of the circumstances. This is similar to the surviving spouse 'inheriting' 2/3 of many Members Defined Benefit superannuation.

This is sometimes referred to Grandfathering, despite there being no grandfather involved – but we do need to be notified.

The current Constitution says “7.2. Separate rates shall be set for annual membership and life membership. In the event of the death of a member who has paid an annual or life membership fee the corresponding

membership rights shall pass to that person's surviving spouse or putative spouse as defined in the South Australian superannuation legislation.”

Benefits Example

Did you know that defined benefits pensioners are entitled to claim \$42 when completing your annual tax return? Did you know that that applies whether you are in full or partial paid employment, or in retirement, or volunteering? This is claimed in the financial section of your tax return. “You can also claim up to \$42 per income year for the cost of each subscription you incur for membership of a trade, business or professional association that doesn't directly relate to earning your employment income.” ATO website extract.

Don Campbell Membership Officer

Communication Manger's Report

I have been dealing with the challenge of spam filters on some member's e-mail accounts which prevent the delivery of our e-mails. I have asked them to check their spam folders as some ISPs see our e-mails (being bulk sent) as a risk when of course they are not. I no longer include images in our e-mails as sometimes this is a danger flag to spam filters.

I have made an invitation for members to attend as observers through Zoom at our executive meetings this may encourage some of them to become more involved when actual physical attendance at the meeting is not possible. I hope this is OK with the executive.

The latest Superannuant went out on time. There were a few issues with the email out. We are only able to send 200 emails each hour which I generally manage. The first batch of 200 went smoothly. However, in the process of sending out the second batch I displayed the state of my aging brain by sending the October 2023 details instead of the 2024 February details! When I realized this, I sent out a warning to that batch of recipients. This then broke our 200 per hour e-mail limit and our web site was suspended! Members who did attempt to access the site received the message that the account was suspended. Many took this to mean their association membership was suspended. I spent the day reassuring these members through another email address. Eventually the site was restored and the second and third batch went out smoothly.

Peter Frick Communications Manager

Victorian Branch Report

The Victorian Branch held its November Meeting with presenter David Zacharoff Manager of Member Education who spoke on the topic of The Commonwealth Superannuation Corporation (CSC). 23 Members and guests attended the pre meeting “Christmas Luncheon”, a 50%

increase on average attendances over previous meetings. The pre meeting luncheon was subsidised by a \$300 contribution from PS Superannuants, with attending members contributing an additional \$10 (single member) and \$15 (Member and partner/friend) and \$7.50 per person for three and above, to cover the balance of the meal costs. These concessions to bring others were a successful incentive to encourage more members or guests to attend. Wine was donated by members to add a Christmas atmosphere and cheer for this end of year meeting.

The formal meeting commenced and a further 14 members plus spouses joined via Zoom conferencing for the guest speaker's presentation. David Zacharoff had previously received a list of questions and issues which members had submitted prior to the meeting, via response to our member questionnaire, or by email to our Victorian Meetings Committee. David proceeded to give his answers to questions raised and the recording of these are available in the Member's Portal. David also agreed to follow up some suggestions about how the CSC could expand its service to members and assist in advancing "non-core" individual requests, such as "reunion" of former work colleagues. If you are interested in David's responses to these questions, members can watch a recording of David Zacharoff's presentation, including the questions and his answers. The recording is available on the PS Superannuant web site in the Member's Portal.

Next Meeting:

The first Victorian Member's meeting in 2024 will be held on 27 March at the usual venue where John Barrett will speak on the topic of "Travel Planning and Cruising to the Antarctic. (John has travelled by cruise ship twice to Antarctica!)

Reminders:

Victorian meetings in 2024 will be held on:

27 March 2024, 26 June 2024, 25 September 2024, and 27 November 2024. (The last Wednesday of those Months.) Members from all states are welcome to attend meetings if visiting Melbourne at the time (starting at 12:30pm) or join the meeting via Zoom (at 1:30pm AEST). You are welcome to invite current public sector employees, former colleagues, friends, or partners to our Meetings and to join our Association at our meetings or in between (contact us below for details). John Barrett Convenor Victorian Branch of PS Superannuants

John Barret

Management of the Executive Interim Strategy Proposal

President Vacancy

- Peter will chair the February executive meeting and all others although there remains the option for this role to be shared amongst the executive members.
- Michael will chair the AGM and General meeting and all others in 2024.



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- The 3 President's Reports in the Superannuant will become The Executive Report and will take suggestions from the executive as to its content with the write up (I guess) being done by myself.
- Similarly, the President's Report to the AGM will be an Annual Report delivered next February by Michael with content suggestions from the executive.
- The Association will be formally represented by whichever executive member holds the expertise for the matter at hand and this will be at the direction of the executive.
- We should actively search for a person to act as liaison with CSS and that this person could be a volunteer from the membership acting under the supervision of the executive.

Secretary Vacancy

- Executive meetings will be recorded by Zoom and made available to the assistant secretary.
- Barry will prepare and disseminate the agenda.
- Barry will take and disseminate the minutes.
- Correspondence will be received by the assistant secretary (Barry) who has undertaken to monitor the GPO mailbox. I will forward to him any relevant e-mail correspondence.
- Correspondence will be written by the person on the executive who holds expertise in the area under discussion (e.g. technical superannuation issues would pursued by Ray or Lindsay).

Treasurer's Report

See next page



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S.A. SUPERANNUANTS

TREASURER'S REPORT - January 2024

Y.T.D

Cashbook balance as at 31/12/2023						\$8,701.20	
ADD:	Receipts						
	Membership - Ann & Life	\$760.00					\$760.00
	Raffle proceeds	\$0.00					\$0.00
	Sundries	\$0.00					\$0.00
	Bank interest	\$0.00					\$0.00
	Investment Interest	\$0.00					\$0.00
	Redeemed Investment	\$0.00					\$0.00
	Petty cash	\$0.00					\$0.00
	Total	\$760.00					\$760.00
LESS:	Payments						
	Hall Hire	\$0.00					\$0.00
	Office Expenses	\$0.00					\$0.00
	Fees	\$0.00					\$0.00
	Newsletter Expenses	\$0.00					\$0.00
	Reinvested Int or Div'd	\$0.00					\$0.00
	New Investment	\$0.00					\$0.00
	Executive Expenses	\$0.00					\$0.00
	Website	\$183.89					\$183.89
	Tax	\$0.00					\$0.00
	Sundries	\$104.95					\$104.95
	Insurance	\$0.00					\$0.00
	Total	\$288.84					\$288.84
Cashbook balance as at 31/01/2024						\$9,172.36	
Cashbook balance year to date							\$471.16

BANK RECONCILIATION

Balance as per Bank Statement							\$9,172.36
Less: Transfers in progress							
Balance as per Cashbook							\$9,172.36

Out of Balance	\$0.00
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INVESTMENT ACCOUNTS

	Opened	Principal	Rate	Matures	Interest	Maturity Action
Investment 1						
BankSA Term Deposit	9/10/2023	\$21,367.17	4.85%	9/10/2024		Maturity
Investment 2						
Argo Shares (5066)	26/08/2008	\$19,522.50	Value at	31/01/2024	\$46,100.60	
Investment 3						
BankSA TermDep	1/07/2023	\$29,213.62	4.20%	29/02/2024		Maturity
Investment 4						
CBA Term Deposit	12/10/2023	\$21,763.28	3.95%	12/07/2024		Maturity
TOTAL INVESTED:						
Excluding shares		\$72,344.07				
Including shares					\$118,444.67	
ADD						
CASHBOOK BALANCE		\$9,172.36				
CASH ON HAND		\$0.00				
TOTAL FUNDS AVAILABLE						
Excluding shares		\$81,516.43				
Including shares					\$127,617.03	